**LEARNING AGREEMENT FOR FULL TIME STUDIES WITHIN THE UNDERGRADUATE UNIVERSITY STUDY PROGRAM IN ECONOMICS**

This Agreement is entered into by and between:

the **Faculty of Economics and Business, University of Rijeka, I. Filipovića 4, Rijeka**, (hereinafter: the Faculty) PIN 26093119930, represented by the Dean prof. Alen Host, Ph.D.

**and**

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(student's name and surname, address and city of residence)

(hereinafter: the Student), PIN:

in Rijeka, on \_\_\_\_\_\_\_\_\_\_\_\_ , 2021

**INTRODUCTORY PROVISIONS**

**Article 1**

The Student is a citizen of the Republic of \_\_\_\_\_\_\_\_\_\_, ID-card number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Police Administration.

The Student has obtained the right to enroll into the first year of the undergraduate university studies with a full-time student status.

**THE SUBJECT OF THE AGREEMENT**

Article 2

Under this Agreement, the Faculty and the Student regulate the mutual rights and obligations for the duration of studies.

Article 3

In the academic year 2021/2022, the Student is enrolling the first year of studies of the undergraduate university studies in Business Economics, direction **International Business** for the first time.

**THE RIGHTS AND OBLIGATIONS OF THE FACULTY**

**Article 4**

The Faculty shall for the Student and during the course of Student's studies organize and carry out the study program defined under Article 3 in line with the adopted study program curriculum, announced for each academic year at the Faculty’s official website prior to the commencement of classes.

Article 5

The Faculty shall organize the delivery of the program and program curriculum so as to enable the Student to attend all parts of the curriculum on a regular basis.

Article 6

The Faculty shall be responsible for:

* Realization of the study program and curriculum
* Continuous monitoring, evaluation and grading of student progress for the duration of the contracted part of the program
* Fulfillment of other obligations arising from legal and other regulations regulating higher education and the rules and regulations of the University of Rijeka and the Faculty.

**THE RIGHTS AND OBLIGATIONS OF THE STUDENT**

Article 7

The Student shall acquire student status upon enrolment into the study program offered by the Faculty, and shall be given a student identify card as proof of his/her status, whose minimal contents are proscribed by the respective Ministry and whose form is prescribed by the University of Rijeka.

The status and rights of a full-time student during the course of studies shall be determined pursuant to the rules and regulations of the University of Rijeka and the Faculty.

The academic years lasts from October 1 of the current year to and including September 30 of the following calendar year.

The teaching shall be organized in semesters in line with the provisions of the University of Rijeka and the Faculty rules and regulations.

The Student’s success in examinations and in other forms of assessment assessing student progress shall be expressed in accordance with the provisions of the Regulations on Studies of the University of Rijeka and the rules and regulations of the Faculty.

The Regulations on Studies of the University of Rijeka and the rules and regulations of the Faculty define in detail the rules and regulations governing studies (examinations, the procedures for re-taking examinations, acquisition of ECTS credits, the content, form and manner of keeping examination records, grading and evaluation of student progress, numerical grading system, calendar and exam schedule and other issues).

The Student shall complete the enrolled study program by passing all prescribed examinations and by submitting a positively graded final thesis.

Upon the completion of studies, the Student shall be awarded a Diploma confirming the completion of the study program and the academic title envisaged by the respective study program. In addition to the Diploma, the Student shall be issued a diploma supplement, which shall provide a description of the nature, level, content, student workload and status of the studies that were pursued and successfully completed as well as a list of course the Student has passed and the obtained grades (grade transcript).

Article 8

By signing this Agreement, the Parties mutually agree that the Student shall be entitled to all the rights and obligations stipulated by the Statute and other rules and regulations of the University of Rijeka and the Faculty, including the following:

Regulations on Studies of the University of Rijeka,

The Code of Ethics of the University of Rijeka,

Intellectual Property Management Policy of the University of Rijeka,

Regulations on Granting Student Loans of the University of Rijeka

and other regulations and strategic acts of the University of Rijeka and the Faculty.

The Student shall take upon the obligation to comply with the regime of the study program and the rules and regulations of the University of Rijeka and the Faculty and shall regularly fulfill the academic and other requirements envisaged by the study program.

Article 9

The Faculty shall be the owner of all intellectual property rights relating to the content produced by the Student within the curriculum (final thesis, seminar and other papers), especially in regards to making the contents available on websites.

The rights referred to in the preceding paragraph shall be transferred by the Student to the Faculty free of charge, in time and territorially in unlimited scope. The Student shall respect the copyrights and other intellectual property rights of others and shall be personally liable in case of violation of these rights.

The Student shall reimburse to the Faculty the entire amount paid by the Faculty on the basis of the Faculty's responsibility towards a third party as a result of Student’s infringement of copyrights or other intellectual property of a third party.

Article 10

By signing this Agreement, the Student acknowledges that the Student's personal data provided within this Agreement, as well as all other data on the Student that the Faculty, as the leading, co-leading or data-processing entity collects and processes for the purpose of executing the learning agreement and the exercising of the rights and obligations arising from student status, may be used and processed by the Faculty within its records and made available to legal entities within the higher education system and the competent public legal bodies within their duties and powers.

The Faculty shall handle the above mentioned data in line with the European and national regulations as well as the internal regulations on personal data protection. The Faculty shall ensure proper handling of data by all persons legally having access to the respective data. The obtained data shall be handled solely for legal purposes and shall not be used in any matters considered to be contrary to the interests of the Parties.

During the course of studies, the Student consents to having his/her data used within the publication of exam results in accordance with the Faculty’s and the University of Rijeka’s regulations and rules related to students, in the least invasive measures for the publication of personal data wherever possible (e.g. use of JMBAG - Academic Citizen Unique ID Number and not the name and surname)

Personal data is also processed by an external service provider - personal data processing officer of the Faculty's contractual partner, which is regulated by a special act pursuant to the requirements of the Regulation. The Faculty shall contract only that external service provider which meets all the necessary requirements related to personal data protection in accordance with the regulations governing the protection of personal data.

**STUDY EXPENSES**

Article 11

Under this agreement, both Parties mutually agree that the Student shall take upon the obligation to cover the costs of tuition and other prescribed fees in the amount determined by decisions brought by the University of Rijeka and the Faculty for each subsequent year of enrollment, in accordance with the applicable regulations, depending on his/her student status.

If the Student shall wish to withdraw from the program after enrolling into the first year of studies, he / she shall be entitled to a refund of the entire amount of the paid tuition, provided that he / she submits a written request for the respective refund within eight (8) days of the enrollment date. The Faculty shall retain in full the amount of the enrollment fee paid.

Shall the Student wish to withdraw from the program upon the expiry of the eight (8) day period from enrollment into the first year of studies, the Student shall loose the right to a refund of the tuition costs and enrollment fees.

In the event that the prescribed study expenses shall not be covered within the stipulated period, the Faculty will not enroll the Student into the next year of studies, and the Student shall loose his/her student status.

**EXPIRY OF STUDENT STATUS**

Article 12

The Student’s student status shall expire due to:

* completion of studies
* withdrawal from studies
* non-enrollment into the following academic year
* non-completion of studies within the timeframe defined by the study program and Faculty rules and regulations
* expulsion from studies according to the procedures and conditions stipulated by the rules and regulations of the University of Rijeka and the Faculty and
* other reasons stipulated by the rules and regulations of the University of Rijeka and/or the Faculty

**Validity period**

Article 13

This Agreement shall come into force with the start of the 2021/2022 academic year and shall last until the completion of studies in accordance with the rules and regulations of the University of Rijeka and the Faculty.

Article 14

The Parties mutually agree that any disputes arising from this Agreement, including disputes relating to the validity of its creation, breach or termination, as well as the legal effects arising therefrom, shall be settled by mutual agreement. In the event that the Parties fail to reach an agreement, the competent court in this matter in Rijeka shall have jurisdiction over the dispute.

Article 15

The Parties shall apply the provisions of this Agreement as they read, as they constitute their common purpose.

This Agreement is made out in 2 (two) original copies, one for each of the Parties.

Student Dean

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 Prof. Alen Host, PhD

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